

August 5, 2011

Dear Shareholders,

## Re: Green Initiative in Corporate Governance

The Ministry of Corporate Affairs has through its Circular No. 17/2011 dated 21.04.2011 and Circular No. 18/2011 dated 29.04.2011 allowed paperless compliances by Companies through electronic mode. Companies are now allowed to send the various notices/documents through electronic mode to the shareholders whose e-mail addresses are registered and available in the Company's records.

It is a welcome move for the society at large, as this will reduce paper consumption to a great extent and allow public at large to contribute towards a greener environment. It will also ensure prompt receipt of communication, avoid loss in postal transit and save costs on paper and on postage. In order to welcome this green initiative, we wish to send all the statutory documents like Balance Sheet, Profit & Loss Account, Directors Report, Auditors Report, Audited financial statements, Notices of General Meetings etc. henceforth to the shareholder's e mail addresses which are available with the Company.

The shareholder holding the shares in the **Physical Mode** are requested to give e-mail id as per Performa given overleaf under his/her signature to our Registrar and Share Transfer Agent:-

M/s Alankit Assignment Limited. Unit: Network Limited 2E/21 Jhandewalan Extension New Delhi 110005

The shareholders holding the shares in the **Dematerialized Mode** should ensure that their E-mail IDs appear in the record of the Depository Participants (DP) also.

If you prefer to receive above mentioned documents in paper form, you are requested to send an email to <u>info@alankit.com</u> retaining the subject line of this email on or before 10<sup>th</sup> September, 2011.

Please note that as a member of the Company, you shall be entitled to be furnished copy of the Balance Sheet of the Company and all other documents required by law to be attached thereto including Directors' and Auditors' Report, at any time, free of cost, upon requisition from you. These documents will also be available on the Company's website <a href="https://www.networklimited.net">www.networklimited.net</a> and the physical copies will be available at our Registered Office at W-41, Okhla Industrial Area, Phase-II, New Delhi-110 020 for inspection during office hours

We trust that, as a true citizen of India, you will also welcome this green initiative and will co-operate with the company in the implementation of the same.

Best Regards, for Network Limited Ajay Mittal Company Secretary



## E-COMMUNICATION REGISTRATION FORM

M/s. Alankit Assignments Limited Unit: Network Limited 2E/21, Alankit House Jhandewalan Extension New Delhi – 110 055

Dear Sir/ Madam,

## RE: Green Initiative in Corporate Governance

I agree to receive all communication from the Company in electronic mode. Please register my e-mail ID in your records for sending communication through e-mail.

Folio No.	:	
DP ID	:	
Client ID	:	
PAN	:	
Name of 1st		
Registered Holder	:	
Name of Joint Holder(s), if any	:	
Registered Address	:	
E-mail ID	:	
Date :		Signature of the First Holder:

## **Important Notes:**

- 1) On registration, all the communication will be sent to the e-mail ID registered in Folio/DP ID & Client ID.
- 2) The form is also available on the website of the company www.networklimited.net
- 3) Shareholders are requested to keep company informed as and when there is any change in the email address. Unless the email id given above is changed by you by sending another communication in writing, the company will continue to send the notices/documents to you on the above mentioned e-mail ID.